

# CLEMENTS & CHURCH

FINE TAILORING & ETCETERAS

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## Returns Procedure PDF

If you wish to return any items to Clements & Church please instruct us of the reason for return, verify if you have or have not worn the article, supply us with a return address, date of purchase and then sign and date to complete. Wrap your item(s) safely and securely to avoid damage in transit back to Clements & Church (please note Clements & Church is unable to accept an item for refund if it has been damaged in transit). It is advisable to obtain a proof of posting certificate if using the Post Office and arrange the necessary compensatory cover for the items.

Include your completed paperwork and send your package back to the relevant store in which the item(s) were purchased. We recommend returns by courier, recorded or special delivery. Please note that Clements & Church will be unable to refund items returned to us, which are lost in the post.